ANNUAL PARISH COUNCIL MEETING SUMMONS
FOR MONDAY MAY 15th 2023 AT 6.30 P.M.
To be held at the Council Chamber, The Esplanade, Woolacombe.

AGENDA

1. **Apologies for absence**
2. **Acceptance of office.**
3. **Election of Chairman (The Chairman will then sign the declaration of acceptance of office)**
4. **Election of Vice-Chairman (The Vice-Chairman will then sign the declaration of acceptance of office)**
5. **To confirm the appointments of representatives of committees and sub-committees currently formed.**
   i) Woolacombe and Mortehoe Tourism Association
   Present arrangement - Councillors Duffield and Wilkinson
5. **To confirm that the whole Council act as the Burial Board of the Parish of Mortehoe**
6. **To confirm the appointment of the Proper Officer.**
   Present arrangement - The Clerk.
7. **To confirm the appointment of the Responsible Finance Officer**
   Present arrangement - The Parish Clerk.
8. **Authorisation of signatures:**
   a) H.S.B.C. Bank Current Account.
   Present arrangement: - any two councillors to sign bank payments and statement of payments, cheques and stubs.
9. **Appointment to the Parish Emergency Committee.**
10. **Appointment of representative to serve on Woolacombe Village Hall Committee .**
11. **Appointment of representative to serve on the Mortehoe Village Hall Committee.**
    Present arrangement - Councillor Barron.
12. **Appointment of representative to serve on the Board of Governors, Woolacombe Primary School. Present arrangement: Councillor Duffield and Dicker.**
13. **Appointment of representatives to serve on the Housing Committee:**
14. **Appointment of representative to serve on the Heddon Trust:**
15. **To confirm the Health and Safety Policy for Mortehoe Parish Council.**
16. **Adoption of Bench policy.**
17. **Social Media Guidelines.**
18. **Declaration of Interests.**

Yours faithfully **Daniel Bleasdale Clerk to Mortehoe Parish Council**